

# ALASKA PRIVATE AND HOME EDUCATORS ASSOCIATION

## BY-LAWS

*Revised, May 5, 2004*

### ARTICLE I Name

The name of this organization is Alaska Private and Home Educators Association.

### ARTICLE II Purpose

The purpose of APHEA is to promote the interests of Alaska families who are seeking to provide, in the private sector, a morally sound, quality education for their children.

### ARTICLE III Statement of Faith

1. We believe the Bible to be the inspired and infallible Word of God, constituting God's completed and final revelation. The Bible is inerrant in the autographs, and this lack of error extends to geographical, historical, and scientific details as well as theological concepts.
2. We believe in God who has eternally existed in three persons: God the Father! God the Son, and God the Holy Spirit. Jesus Christ was God come in human flesh being fully God and fully man yet without sin.
3. We believe all men are in violation of God's righteous requirements both by nature and by action, and are therefore under His wrath and curse. The central purpose of the coming of Jesus Christ was to pay the penalty for man's sin through His substitutionary death on the cross. The resurrection of Christ from the dead on the third day was a bodily resurrection and demonstrated the acceptance of his vicarious atonement by God the Father.
4. We believe salvation is by grace and is received by faith alone. The atonement of Christ has provided all that is necessary for the salvation of men, and faith in His completed work is the only means of salvation. All who reject the Savior will suffer eternal punishment at the hands of a righteous God.

### ARTICLE IV Officers

The business of this organization shall be carried on by the Board of Directors consisting of a President and six board members. Each board member position may be occupied by an individual or by a husband and wife couple serving together in a single board position. In the case of a husband and wife couple filling one board position, each member of the

couple is individually authorized to conduct business or fulfill other board duties on behalf of the couple, but the couple shall receive a vote equivalent to a single board member in all board voting. Board members shall select their own Vice-President, Secretary, and Treasurer.

The President shall be the registered agent of the organization, shall preside at board meetings, shall preside or select others to preside at conferences and whatever other duties are required of the president of this organization.

The Vice -President shall preside at meetings when the President is absent.

The Secretary shall keep notes of board meetings, compile and distribute such minutes, and conduct such communications as may be necessary.

The Treasurer shall keep the books of the organization, receiving bills and writing checks. Furthermore, the Treasurer shall maintain bank accounts and books in proper order and present a Treasurer's report to the board as required.

The board members shall, as far as possible, attend all meetings of the board, transacting in good faith such business as may be necessary.

## ARTICLE V Elections of Officers and Board Members

The president and board members shall be elected from the voting membership by the members of the organization. A nominating committee will be appointed by the board of directors. At least one person or couple per office will be nominated. Members-at-large interested in serving or in nominating others to serve shall notify the nominating committee, or a board member, at least two months prior to the annual conference. Ballots shall be mailed to members six weeks prior to the annual conference. Voting may be done by mailing the ballot to the nominating committee or delivering it to a nominating committee member at the annual conference. The voting period will end at the close of the conference. Election shall be by majority, or 51% of ballots cast. All board members must be APHEA members and must be willing to sign a declaration of agreement with the Statement of Faith.

## ARTICLE VI Voting

Each membership in APHEA is entitled to one vote, whether that membership be an individual, a family, or a school or other organization.

Voting privileges shall be extended only to those who have been members for at least six months prior to an election. Membership date is determined by the date on which the membership application and annual dues are received by the treasurer of APHEA. Dates of elections are determined by the day on which votes must be returned to APHEA for

any particular election, i.e., the date of regular annual elections is the last day of the fall convention.

## ARTICLE VII Board Member Terms

The board of directors shall consist of a president and six directors elected by the membership. The president and one third of the directors shall be elected at each annual convention. The president's term shall be one year and director's terms shall be three years. There shall be no limit to the number of consecutive terms that may be served by directors or president. In the event of a board vacancy, the board may, at its discretion, appoint a temporary director to fill the vacant seat until the next annual election, at which time a new director shall be elected to complete the remaining term.

## ARTICLE VIII Board Meetings

The Board of Directors shall meet on a quarterly basis. A quorum shall consist of four members. Written proxies will be accepted. Quarterly meeting dates will be determined in advance. Meeting time changes shall require two weeks notification to members. Emergency meeting times will require 100% agreement by board members, whether or not they will attend the emergency session. A simple majority of the board members present is sufficient to conduct any business except amendment of the by-laws or the doctrinal statement. Board members will attend meetings at their own expense and will receive no compensation for their work.

## ARTICLE IX Committees

There shall be two standing committees; publications and convention. Other committees shall be established by the board as the need arises. Committee chairmen shall be appointed by the board of directors. Committee chairmen shall operate under and with the approval of the Board of Directors, and shall specifically report to a designated board member, submitting such reports as the board may require. Standing committees shall be:

1. The convention committee shall have the responsibility of planning, organizing and operating the annual convention.
2. The publications committee shall publish a newsletter to be delivered to the membership on as frequent a basis as finances and circumstances allow. The committee shall oversee the publication of all such other material as the board of directors shall authorize.

## ARTICLE X Amendments

Amendments to these by-laws shall be enacted by the Board of Directors under the following conditions:

1. Amendments may be proposed by any APHEA member. The Board shall study the proposal and shall retain the prerogative of presenting the proposal to the membership for ratification.
2. A petition to amend signed by one-third of the current membership must be brought to vote.
3. Ratification of amendments shall be by two-thirds vote of the membership. Amendments shall be presented for a vote at the annual conference. Mail-in ballots shall be sent out to those not present. Deadline for return of ballots shall be fixed by the board but it may not be less than one month nor more than two months from the end of the conference. Ballots not received by the deadline shall be voted at the discretion of the board.
4. This power to amend does not extend to the Statement of Faith which cannot be changed.